



GOVERNMENT OF WEST BENGAL

Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649



✉ matanginicollege@gmail.com/ principal@matanginicollege.ac.in ☎ 03228-262261/262262 🌐 www.matanginicollege.ac.in

## Criterion 6 - Governance, Leadership and Management

### 6.4 Financial Management and Resource Mobilization

*6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non government organizations) and it conducts financial audits regularly (internal and external)*

#### 6.4.1 SUPPORTING DOCUMENTS

No	Description of the documents
1.	List of members of the Purchase Committee
2.	Sample Minutes of the Purchase Committee
3.	Sample of the Requisitions Placed
6.	Sample of e-Tender Process
4.	Sample of Development Grant & non-plan allotment
6.	Utilization Certificates and Audited Statement of Accounts

Principal  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chaksrikrishnapur, Kulberia, Nimtouri  
Tamluk, Purba Medinipur

Principal  
Shahid Matangini Hazra Govt.  
General Degree College for Women,



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## List of members of the Purchase Committee



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### College Sub-Committees for the Academic session (2022 – 23)

#### Purchase Sub-Committee:

Sri Mahadeb Pal, Convener  
Sri Nabendu Sekhar Kar, Jt. Convener  
Smt. Aparupa Banerjee, Member  
Sri Sachinath Bera, Member  
Sri Sambhu Charan Barman, Member

#### Website Sub-Committee:

Sri Sayan Bag, Convener  
Sri Mahadeb Pal, Jt. Convener  
Sri Supratik Guha, Member  
Smt. Shyamashree Roy, Member  
Smt. Sayantika Sen, Member  
Smt. Priya Sikdar, Member  
Smt. Madhurima Chowdhury, Member  
Smt. Yasmin Chaudhuri, Member

#### University Examination Sub Committee:

Sri Sambhu Charan Barman, Convener  
Smt. Mitali Dewan, Jt. Convener  
Sri Sayan Bag, Member  
Smt. Lovely Burman, Member  
Smt. Aparupa Banerjee, Member  
Sri Sachinath Bera, Member  
Sri Subrata Das, Member  
Sri Basudev Mandal, Member  
Sri Supratik Guha, Member  
Sri Debabrata Bera, Member

#### Internal Examination Sub-Committee:

Smt. Mitali Dewan, Convener  
Smt. Shyamashree Roy, Jt. Convener  
Smt. Piyasi Biswas, Member  
Sri Basudev Mandal, Member  
Sri Subrata Das, Member  
Smt. Atasi Mahapatra, Member

#### Admission Sub-Committee:

Sri Deepankar Das, Convener  
Sri Nabendu Sekhar Kar, Jt. Convener  
Smt. Enakshi Das, Member  
Smt. Parna Roy, Member  
Smt. Mitali Dewan, Member  
Sri Manoj Kumar Barman, Member  
Smt. Aditi Jana, Member  
Smt. Atasi Mahapatra, Member  
Smt. Soma Rani Karan, Member

#### Seminar, Publication and Academic

#### Calendar Sub-Committee:

Smt. Yasmin Chaudhuri, Convener  
Sri Debayan Chaudhuri, Jt. Convener  
Sri Manoj Kumar Barman, Member  
Smt. Aparupa Banerjee, Member  
Smt. Sayantika Sen, Member  
Smt. Sayanwita Panja, Member  
Smt. Piyasi Biswas, Member  
Sri Sachinath Bera, Member  
Smt. Ina Dhar Roy Dasgupta, Member

#### Scholarship Sub-Committee:

Sri Mahadeb Pal, Convener  
Sri Manoj Kumar Barman, Jt. Convener  
Smt. Priya Sikdar, Member  
Sri Nabendu Sekhar Kar, Member  
Smt. Enakshi Das, Member

#### Library Sub Committee:

Sri Anupta Jana, Convener  
Smt. Enakshi Das, Member  
Smt. Parna Roy, Member  
Smt. Yasmin Chaudhuri, Member

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*B. M. J.*

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General Degree College for Women  
Chakrkrishnapur, Kulberia, Nimitouri  
Tamluk, Purba Medinipur



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**Sample Minutes of the Purchase Committee**

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Memo No. *SMHGC/077/2023* Date: *06.03.2023*

**Committee members for purchase & tender**

1. Mahadeb Pal, Convener.  
2. Nabendu Sekhar Kar, Jt. Convener.  
3. Aparupa Banerjee, Member.  
4. Sayan Bag, Member.  
5. Sachinath Bera, Member.

*Mahadeb Pal 06.03.2023*  
*Nabendu Sekhar Kar 06.03.2023*  
*Aparupa Banerjee 06.03.2023*  
*Sayan Bag 06.03.2023*  
*Sachinath Bera 06.03.2023*

Tender ID: 2023\_DHE\_470602\_1  
Tender Reference No.: DHE/SMHGC/eNTT03/2022-23  
Name of Work: Providing 4 (four) Nos. of Security Personnel (unarmed) for guarding of Shahid Matangini Hazra Govt Gen Deg College for Women.

**Table1. Bid List (As per BOQ).**

Sl.No	Bidder Name	Amount	Bid Rank
1	DAS FACILITY SERVICES	1898.1368	L1
2	M/S OXFORD SECURITY SERVICE	1898.1368	L1
3	D. P. SECURITY & ALLIED SERVICE	1898.1368	L1
4	Lakshay Security & Placement Service	1898.1368	L1
5	NEW BOND SECURITY SERVICES	1898.1368	L1
6	CLEANSAFE DIVISION	1898.1368	L1
7	HRD COMMERCIAL AND INDUSTRIAL SECURITY FORCE PVT LTD.	1898.1412	L2
8	Vaishali Security Investigation Pvt. Ltd.	1907.5768	L3
9	GENIUS SECURITY SERVICES	1935.8908	L4
10	Royal India Securitaus	1940.6168	L5
11	RIS MANAGEMENT PVT.LTD	1964.2168	L6

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**Table2. Maximum number of personnel in single contract**

Sl. No.	Bidder's Name	Service Charge(RS)	Maximum number of personnel in single order (Last three years.)	Status	Reason
1.	D P SECURITY	1.00	616	Accepted	Selected
2.	Lakshay Security & Placement Service	1.00	299	Accepted	
3.	CLEANSAFE DIVISION	1.00	131	Accepted	
4.	NEW BOND SECURITY	1.00	106	Accepted	
5.	M/S OXFORD SECURITY SERVICE	1.00	84	Accepted	
6.	DAS FACILITY SERVICES	1.00	-	-	Incomplete data.

N.B.: The Rank is based on the number of personnel supplied in a single contract during the last three years vide memo no. 2320-F(Y) dated 07/06/2022.

**Purchase & Tender Committee's Decision:**

It is evident from above bid list that **Sl Nos.1-6 in table.1** have quoted lowest rate (L1) among the accepted bidders with the highest technical qualification. Therefore, in case of tie bid we consider the instruction "Situation III: in case of tie bid..." vide memo no. 2320-F(Y) dated 07/06/2022 and we opted "D P Security & Allied service", 10M1, Paramhansa Deb Road, P.O-Ailpore, P-5- Chetta, Kolkata-700027, West Bengal from table.2 to provide the service of Security Guards' engagement in 2023-2024 financial year.

  
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Shahid Matangini Hazra Government  
General Degree College for Women  
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Tamluk, Purba Medinipur

  
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Sample of the Requisitions Placed and Procurement Notification

Header information for the college, including logo, name, address, and contact details.

Memo No.- SMHG/084/2023

Date-10.03.2023

To : The Director of Public Instruction, Education Directorate, West Bengal, Bikash Bhavan, Salt Lake, Kolkata-700091

Sub. : Requirement of allotment of fund for payment of security agency for the period from April- 2023 to March- 2024.

Madam,

I would like to submit herewith the requirement of allotment of fund for payment of security agency for the period from April- 2023 to March- 2024 amounting to Rs.7,20,551/- (Rs. Seven lakh twenty thousand five hundred fifty one)only , against the DDO CODE-"MIGED/001" for your kind acceptance and necessary action.

Enclosed please find the i) Copy of news paper advertisement, ii) BOQ of E-tender notice no-DHE/SMHG/eNIT03/2022-23, Dt.-09.02.2023 iii)NIT of E-tender, iv)Meeting resolution of purchase committee, v) Estimate breakup for the period from April- 2023 to March- 2024.

With regards,



Principal, Shahid Matangini Hazra Govt. General Degree College for Women, Chaksrikrishnapur-Kulberia::Kulberia::Purba Medinipur-721649

Newspaper clipping titled 'বীরভূম-মুর্শিদাবাদ' with various news articles and advertisements.

Newspaper clipping from 'The Statesman' with articles such as 'Nellore MLA writes to HM and seeks protection' and 'BRSML Aspoaching case: SC to hear T. Gan's plea on 17 Feb'.

Classified advertisement section from 'The Statesman' containing various notices, obituaries, and recruitment information.



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**Sample of e-Tender Process**



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Memo No. SMHGC/044/2023

Date: 09/02/2023

**Tender Notice No.:** DHE/SMHGC/eNIT03/2022-23

Date: 09.02.2023

**Notification Inviting e-Tender (NIT) in Two Bid System  
Second Call**

(Submission of BID strictly through WB e-tender portal only)

**E-TENDER NOTICE INVITING QUOTATIONS FOR ENGAGEMENT OF PRIVATE SECURITY PERSONNEL AT SHAHID MATANGINI HAZRA GOVERNMENT GENERAL DEGREE COLLEGE FOR WOMEN, PURBA MEDINIPUR**

The Principal, Shahid Matangini Hazra Government General Degree College for Women under Department of Higher Education, Government of West Bengal having its office at Chakrkrishnapur-Kulberia, P.O. Kulberia, Purba Medinipur 721649 is inviting e-tender from reputed agencies/companies for supply of the following categories of services, through [www.wbtenders.gov.in](http://www.wbtenders.gov.in), adhering to the guidelines of e-tendering till the date and up to the time specified herein.

1	Name of the work	: Providing 4(four)No. of security personnel(unarmed)for guarding the Shahid Matangini Hazra Government General Degree College for Women, Tamluk, Purba Medinipur.
2	Name and address of the office	: Office of the Principal, Shahid Matangini Hazra Government General Degree College for Women, Chakrkrishnapur-Kulberia, P.O. Kulberia, Purba Medinipur, Pin- 721649
3	Agencies/Companies who are eligible to submit Quotation	: Reputed, resourceful, experienced and bonafide registered Private Agencies.
4	Last Date & time of submitting Quotation	: 16.02.2023, 01-09 PM
5	Opening of Quotations	: 18.02.2023, 01-09 PM
6	Documents to be submitted along with the application	: (1)Copy of license for carrying on business of Private Security Agency issued by the Home Department, Govt. of West Bengal.(2)Copy of ES1 registration. (3)Copy of EPF registration. (4)Copy of PAN Card, (5)Copy of Trade License(2021-2022), (6) Copy of Service Tax Registration, (7) Credentials of similar nature of work including the proof of experiences of serving at different Govt. Organization in West Bengal within last 5 years. (8) Income Tax Return submitted for the last three assessment year. (9)Audited report of last 3(three) financial years. (10) Valid P Tax clearance (2021-2022)& PTPE. (11) Copy of letter by Municipality or Panchayat to carry out business in the town or village where the office of company is present. (12) Joint Venture Company is not allowed.
7	Quotation papers	: Scanned copy of EMD and official pad of the Agency/Company as per format given in Annexure-1.



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B: In the BOQ security charges/ wages should be minimum wages. Selection will be made on the minimum service charges only. As per observation of the Department of Finance, Govt. of West Bengal, service charge of zero (0) or nearly equal to zero (0) will not be accepted. The quoted rate should be reasonable, logical and convincing. Mere quoting the lowest service charge which is not reasonable will not give any right to the agency for being selected.

If there is any difficulty in the selection of the lowest bidder on the basis of minimum service charge then selection will be made as per the technical qualification of the bidder (work experience, yearly turn over and manpower will be taken into priority) for final selection of the bidder.

Bid shall remain valid from 01.04.2023 to 31.03.2024

**Importance Dates and Times:**

Date and Time Schedule:		
Sl. No.	Particulars	Date and Time
1.	Date of uploading of N.I.T. & Tender documents online (Publishing Date)	09.02.2023, 01-00 PM
2.	Documents download start date(online)	09.02.2023, 01-00 PM
3.	Tender submission start date (online)	09.02.2023, 01-00 PM
4.	Tender submission closing date (online)	16.02.2023, 01-00 PM
5.	Tender opening (online)	18.02.2023, 01-00 PM
6.	Date of uploading list for technically qualified tenders (online)	To be notified later
7.	Date of opening for financial proposal (online)	To be notified later

*B. M. J.*  
Principal

Shahid Matangini Hazra Government  
General Degree College for Women  
Chakrkrishnapur, Kulberia, Nimitouri  
Tamluk, Purba Medinipur





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Sample of e-Tender Process



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TERMS & CONDITIONS

- 1. The accepting authority reserves the right to reject any or all the quotations without assigning any reasons thereof.
2. The participating bidders are required to quote their rate in per head per day both in figure and words.
3. The charges to be paid to Security Agency are to be shown in two parts-a) Security charges, b) Service charges. Security Charges is the minimum wages (as per the latest order of the Department of Labour, Govt. of W.B.) of the security personal plus charges for ESL, EPF and Bonus (as per latest Govt. approved rates). The bidders have to quote service charges only in the corresponding BOQ file.
4. The responsibility of deposition of contribution for ESL, EPF etc. is to be borne by the security agency.
5. The service charge must include all other incidental charges. No bidder could charge "Zero Price or nearly equal to Zero Price" as service charge, if so then the bidder concerned will not be considered as a valid participant in the concerned tender process.
6. The service charges are to be quoted as per latest Govt. order, there will be no variation in security charges. Hence, lowest quotation will be selected as per rates quoted for service charges only.
7. The period of contract will be from 01.04.2023 to 31.03.2024 and no enhancement of service charge is admissible during this period. However, security charge may vary time to time and will be paid as per the latest Govt. notification.
8. No conditional / incomplete rate will be accepted under any circumstances. Quotations without proper documents will be rejected.
9. The agency engaged for this work will have to maintain a regular contact with college authority.
10. The persons engaged for the duty will have to wear same uniform and identity card for identification. Uniforms will have to be supplied by the selected agency/firm for which no additional allowance or charges will be entertained.
11. The duty hour will be 8 (eight) hours for each Security Personnel and will be fixed by the College authority.
12. The College authority shall not be responsible to supply rain coat/ umbrella, torch/ oil etc. If required, the same are to be supplied by the selected agency.
13. The college authority shall not be responsible to compensate or otherwise liable in any manner whatsoever for any injury and for death of Security Guards while on duty.
14. No claim will be entertained for the permanent services of the guards engaged.
15. T.A., D.A., Overtime allowance will not be paid to the security guards by the College authority.
16. Immediately after receiving the work order, the agency must submit to the College authority list showing the Name, Signature (L.T.I), Passport Size Photograph, Election Photo Identity Card (EPIC) in duplicate of each security guard deployed duly self-attested well in time. If any change is made subsequently by the agency, the change (in Name, Signature etc.) list to be intimated to the College authority when such change is made. The agency will be fully responsible for any losses, shortages, damages of Govt. property and the cost of the same as fixed by the authority will be recovered from bills of the agency.
17. The agency will keep itself ready to take up the work within seven (7) days from the date-of-issue of work order or from any other special date as will be mentioned.



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- 18. The agency will not be entitled to withdraw the agreement without serving a notice of withdrawal to the authority prior to three (3) months.
19. The undersigned reserves the right to terminate the agreement at any time without assigning any reason whatsoever.
20. a) Bill in triplicate on monthly basis as per format given in Annexure-I must be submitted within 10th of the next month.
b) Payment to the agency shall be made as per availability of fund from Higher Education Department, Govt. of West Bengal and through IFMS portal and Tamuk Treasury.
c) Statutory deduction as applicable shall be made from the bill of the agency.
d) This College being a part of the Government vacation Department, College remains closed for certain periods of time during the calendar year but security service will continue and if it is observed/reported that security personnel are not attending their duties, the owner of the agency will be asked to report immediately by the College authority to go to College and look into the matter as security of the College cannot be compromised. If any negligence is observed in this matter the agreement will be cancelled immediately without any prior intimation.
21. The security personnel may be placed anywhere with the jurisdiction of Shahid Matangini Hazra Government General Degree College for Women for security related duties.

The last date for submission of quotation through www.wbtenders.gov.in shall be 16/02/2023 and Quotations will be opened on 18/02/2022.

The Principal, Shahid Matangini Hazra Government General Degree College for Women reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Countersigned

Sd/-

(Dr. Bijoy Krishna Roy)

Principal
Shahid Matangini Hazra Govt. General Degree College for Women.

Sd/-

(Mahadeb Pal)

Convener,
Tender & Purchase Committee
Shahid Matangini Hazra Govt. General Degree College for Women

Handwritten signature of the Principal

Principal
Shahid Matangini Hazra Government General Degree College for Women
Chakrkrishnapur, Kulberia, Nimitouri
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### Sample of e-Tender Process

eProcurement System of Government of West Bengal					
Tender Details					
		Date : 15-Jul-2024 10:00 AM			
<a href="#">Print</a>					
<b>Basic Details</b>					
Organisation Chain	DEPARTMENT OF HIGHER EDUCATION   SHAHID MATANGINI HAZRA GOVT. COLLEGE FOR WOMEN				
Tender Reference Number	DHE/SMHGC/eNIT02/2019-20				
Tender ID	2019_DHE_253163_1	Withdrawal Allowed	Yes		
Tender Type	Open Tender	Form of contract	Item Wise		
Tender Category	Goods	No. of Covers	2		
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	Yes		
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No		
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No		
<b>Cover Details, No. Of Covers - 2</b>					
Cover No	Cover	Document Type	Description		
1	Fee/PreQual/Technical	.pdf	Trade License		
		.pdf	GST Registration		
		.pdf	PAN Card		
		.pdf	IT Return 2018-19		
2	Finance	.xls	BOQ		
<b>Other Important Documents</b>					
S.No	Category	Sub Category	Sub Category Description	Format/File	
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX, LABOUR LICENCE		
2	CERTIFICATES	GST Registration Certificate	GST Registration Certificate		
3	CERTIFICATES	Bank Solvency Certificate	Bank Solvency Certificate		
4	CERTIFICATES	Permanent Account Number	Permanent Account Number		
5	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE		
6	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1		
7	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES		
8	FINANCIAL INFO	PAYMENT CERTIFICATE 1	PAYMENT CERTIFICATE 1		
9	FINANCIAL INFO	WORK IN HAND	WORK IN HAND		
10	FINANCIAL INFO	SERVICE TAX	SERVICE TAX		
11	FINANCIAL INFO	P/L AND BALANCE SHEET 2018-19	P/L AND BALANCE SHEET 2018-19		
<b>Tender Fee Details, [Total Fee in ₹ * - 0.00]</b>				<b>EMD Fee Details</b>	
Tender Fee in ₹	0.00	Fee Payable At	Nil	EMD Amount in ₹	0.00
Fee Payable To	Nil			EMD Exemption Allowed	No
Tender Fee Exemption Allowed	No			EMD Fee Type	fixed
				EMD Percentage	NA
				EMD Payable To	Nil
				EMD Payable At	Nil

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**Sample Grants,  
Utilization Certificates and  
Audited Statement of Accounts**



*Principal*  
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सत्यमेव जयते

Government of West Bengal  
Office of the Principal, Shahid Matangini Hazra  
Government College for Women

Chaksrikrishnapur-Kulberia:: Kulberia :: Tamluk :: Purba Medinipur :: Pin-721649  
E-Mail id : [matanginicollege@gmail.com](mailto:matanginicollege@gmail.com) Mobile No. of HOI :9475119369

Memo No.- SMHGC/ 089/2019

Date- 11/04/2019

To :The Director of Public Instruction, West Bengal,  
Bikash Bhaban (8<sup>th</sup> Floor), Salt Lake City, Kolkata-700091

Subject : Submission of utilisation certificate of allotted fund in the financial year 2018-2019 with future requirement for the financial year 2019-2020 in various Heads of Accounts against DDO CODE- "MIGEDI001".

Sir,

I would like to submit herewith the utilisation certificate of allotted fund in the financial year 2018-2019 with requirement for the financial year 2019-2020 in various Heads of Accounts against DDO CODE-"MIGEDI001" for your kind acceptance and taking necessary action.

With regards,

Enclosure:

- Utilisation Certificate  
Of fund with future requirement
- Copy of EB-14

Principal

Shahid Matangini Hazra Government College for Women,  
Chaksrikrishnapur-Kulberia, Kulberia, Tamluk, Purba Medinipur  
Shahid Matangini Hazra Government  
College for Women  
Chaksrikrishnapur-Kulberia, Kulberia, Tamluk, Purba Medinipur





Utilisation certificate of allotted fund for the financial year 2018-2019 with future requirement for the financial year-2019-2020 in various Heads of Account in favour of Shahid Matangini Hazra Govt. College for Women

Head of Account	Object of expenditure	Total Allotment Received(Rs.) Col.-1	Expenditure upto 31.03.2019(Rs.) Col.-2	Balance(Rs)on 31.03.2019 ,Col.-3	Allotment Required for the financial year 2019-2020
2202-03-103-00-005-V-50-00	Payment of security Guard	533178	489234	43944	600000
2202-03-103-00-008-V-50-00	Other Charges	30000	30000	0	100000
2202-03-103-00-009-V-01-01	Pay	7000000	7821435	-821435	9000000
2202-03-103-00-009-V-01-02	Dearness Allowance	8800000	10248784	-1448784	13000000
2202-03-103-00-009-V-01-03	House Rent Allowance	1150000	1256233	-106233	1500000
2202-03-103-00-009-V-01-05	Interim Relief	51000	52932	-1932	0
2202-03-103-00-009-V-01-07	Other Allowance	45000	12000	33000	20000
2202-03-103-00-009-V-01-12	Medical Allowance	55000	67850	-12850	65000
2202-03-103-00-009-V-01-14	Grade Pay	1800000	2157419	-357419	2500000
2202-03-103-00-009-V-02-00	Wages	50000	141524	-91524	100000
2202-03-103-00-009-V-11-00	Travel Expenses	10000	1000	9000	30000
2202-03-103-00-009-V-12-00	Medical Reimbursement under WBHS 2008	60000	13049	46951	100000
2202-03-103-00-009-V-13-01	Electricity	450000	444265	5735	600000
2202-03-103-00-009-V-13-02	Telephone	20000	45658	-25658	75000
2202-03-103-00-009-V-13-04	Other Office Expenses	85000	85000	0	200000
2202-03-103-00-009-V-50-00	Other Charges	550000	550000	0	700000
4202-01-203-00-005-V-52-00	Development Grant	7424718	7424718	0	



*Bushy*  
11/04/19  
Principal  
Shahid Matangini Hazra Government  
College for Women  
Chakrabarty-Kuberia, Kuberia, Tumbal, Pata Madhupur



Govt. of West Bengal

EB - 14

Office Name: PRINCIPAL, SHAHID MATANGINE HAZRA GOVT GENERAL DEGREE COLLEGE FOR WOMEN, NIMTOURI  
DDO Code: MIGEDI001 Designation: OFFICER IN CHARGE, SHAHID MATANGINE HAZRA GOVT GENERAL DEGREE COLLEGE FOR WOMEN, NIMTOURI  
Report Showing Availability of Allotment As On 06/09/2024 and Financial Year 2019-2020

Head of Account	Total Allotment Received (Rs.)	Allotment Available at DDO (Rs.)	Allotment Available at Treasury (Rs.)
70-2202-03-103-00-005-V-50-00	596277	5034	5034
70-2202-03-103-00-009-V-01-01	7000000	-5410998	0
70-2202-03-103-00-009-V-01-02	11300000	-16771	0
70-2202-03-103-00-009-V-01-03	1300000	-246925	0
70-2202-03-103-00-009-V-01-07	20000	20000	20000
70-2202-03-103-00-009-V-01-12	45000	-31378	0
70-2202-03-103-00-009-V-01-14	2000000	66587	66587
70-2202-03-103-00-009-V-11-00	8000	0	0
70-2202-03-103-00-009-V-12-00	50000	50000	50000
70-2202-03-103-00-009-V-13-01	600000	193304	193304
70-2202-03-103-00-009-V-13-02	30000	-876	0
70-2202-03-103-00-009-V-13-04	150000	0	0
70-2202-03-103-00-009-V-50-00	835000	0	0
70-4202-01-203-00-005-V-52-00	1189000	8658	8658
<b>Total:</b>	<b>25123277</b>	<b>-5363365</b>	<b>343583</b>





Govt. of West Bengal

EB - 14

Office Name: PRINCIPAL, SHAHID MATANGINE HAZRA GOVT GENERAL DEGREE COLLEGE FOR WOMEN, NIMTOURI

DDO Code: MIGEDI001 Designation: OFFICER IN CHARGE, SHAHID MATANGINE HAZRA GOVT GENERAL DEGREE COLLEGE FOR WOMEN, NIMTOURI

Report Showing Availability of Allotment As On 06/09/2024 and Financial Year 2020-2021

Head of Account	Total Allotment Received (Rs.)	Allotment Available at DDO (Rs.)	Allotment Available at Treasury (Rs.)
70-2202-03-103-00-005-V-50-00	348865	8789	8789
70-2202-03-103-00-009-V-01-01	10000000	-23747774	0
70-2202-03-103-00-009-V-01-02	4300000	4123624	4211812
70-2202-03-103-00-009-V-01-03	900000	-2104477	0
70-2202-03-103-00-009-V-01-07	10000	10000	10000
70-2202-03-103-00-009-V-01-12	11000	-123580	0
70-2202-03-103-00-009-V-02-00	53500	0	0
70-2202-03-103-00-009-V-11-00	3000	3000	3000
70-2202-03-103-00-009-V-12-00	36000	36000	36000
70-2202-03-103-00-009-V-13-01	500000	200823	279988
70-2202-03-103-00-009-V-13-02	30000	-32741	1350
70-2202-03-103-00-009-V-13-04	95000	0	0
70-2202-03-103-00-009-V-50-00	361709	3	3
Total:	16649074	-21626333	4550942



GOVERNMENT OF WEST BENGAL

Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649



matanginicollege@gmail.com/ principal@matanginicollege.ac.in 03228-262261/262262 www.matanginicollege.ac.in

Memo No.- SMHGC/053/2022

Date-20.04.2022

To :The Director of Public Instruction, West Bengal,  
Bikash Bhaban (6<sup>th</sup> Floor), Salt Lake City, Kolkata-700091

Subject : Submission of utilisation certificate of allotted fund in the financial year 2021-2022 with future requirement for the financial year 2022-2023 in various Heads of Accounts against DDO CODE- "MIGEDI001".

Sir,

I would like to submit herewith the utilisation certificate of allotted fund in the financial year 2021-2022 with requirement for the financial year 2022-2023 in various Heads of Accounts against DDO CODE-"MIGEDI001" for your kind acceptance and taking necessary action.

With regards,

Enclosure:

- i) Utilisation Certificate of fund with future requirement
- ii) Copy of EB-14

Principal

Shahid Matangini Hazra Government  
General Degree College for Women,  
Chaksrikrishnapur-Kulberia, Kulberia, Tamluk, Purba Medinipur,

Principal

Shahid Matangini Hazra Government  
General Degree College for Women  
Chaksrikrishnapur, Kulberia, Nimtouri  
Tamluk, Purba Medinipur





Utilisation certificate of allotted fund for the financial year 2021-2022 with future requirement for the financial year-2022-2023 in various Heads of Account in favour of Shahid Matangini Hazra Govt.General Degree College for Women

Head of Account	Object of expenditure	Total Allotment Received(Rs.) Col.-1	Expenditure upto 31.03.2022(Rs.) Col.-2	Balance(Rs)on 31.03.2022 ,Col.-3	Allotment Required for the financial year 2022-2023
2202-03-103-00-005-V-50-00	Payment of security Guard	446026	445836	190	
2202-03-103-00-009-V-01-01	Pay	15000000	36095190	-21095190	40000000
2202-03-103-00-009-V-01-02	Dearness Allowance	400000	1077708	-677708	1200000
2202-03-103-00-009-V-01-03	House Rent Allowance	1000000	3189919	-2189919	4200000
2202-03-103-00-009-V-01-04	Bonus	9000	13500	-4500	14400
2202-03-103-00-009-V-01-07	Other Allowance	8000	0	8000	0
2202-03-103-00-009-V-01-12	Medical Allowance	12000	108629	-96629	156000
2202-03-103-00-009-V-02-00	Wages	100000	551000	-451000	550000
2202-03-103-00-009-V-11-00	Travel Expenses	1000	0	1000	30000
2202-03-103-00-009-V-12-00	Medical Reimbursement under WBHS 2008	20000	0	20000	100000
2202-03-103-00-009-V-13-01	Electricity	480000	361423	118577	450000
2202-03-103-00-009-V-13-02	Telephone	33000	21727	11273	50000
2202-03-103-00-009-V-13-04	Other Office Expenses	30000	30000	0	200000
2202-03-103-00-009-V-50-00	Other Charges	272000	271977	23	500000
2202-03-103-00-009-V-78-00	Payment of security Guard	476593	476593	0	



Principal  
 Shahid Matangini Hazra Government  
 General Degree College for Women  
 Chakankrishnapur, Kulbaria, Nimtouri  
 Faridkot, Punjab, India

GOVERNMENT OF WEST BENGAL

Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649



matanginicollege@gmail.com/ principal@matanginicollege.ac.in 03228-262261/262262 www.matanginicollege.ac.in

Memo No.: SMHGC/108/2023,

Date: 2.05.2023

To,  
The Director of Public Instruction, West Bengal,  
Bikash Bhaban (6<sup>th</sup> Floor), Salt Lake City, Kolkata-700091

Sub.: Submission of utilization certificate of allotted fund in the financial year 2022-23 with future requirement for the financial year 2023-24 in various Heads of Accounts against DDO CODE- "MIGEDI001".

Madam,

I would like to forward herewith the utilization certificate of allotted fund in the financial year 2022-23 with requirement for the financial year 2023-24 in various Heads of Accounts against DDO CODE-"MIGEDI001" for your kind acceptance and necessary action.

With regards,

Enclosure:

- i) Utilisation Certificate of fund with future requirements
- ii) Copy of EB-14

Principal

Shahid Matangini Hazra Government  
General Degree College for Women,  
Chaksrikrishnapur-Kulberia, Kulberia, Tamluk, Purba Medinipur

Principal  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chaksrikrishnapur, Kulberia, Nimtouri  
Tamluk, Purba Medinipur





Utilisation certificate of allotted fund for the financial year 2022-2023 with future requirement for the financial year 2023-2024 in various Heads of Account in favour of  
**Shahid Matangini Hazra Govt. General Degree College for Women**

Head of Account	Object of expenditure	Total Allotment Received (Rs.), Col.-1	Expenditure upto 31.03.2023 (Rs.) ,Col.-2	Balance (Rs.) on 31.03.2023, Col.-3	Allotment Required for the financial year 2023-2024
2202-03-103-00-008-V-50-00	Payment of Karmabandhu	6000	0	6000	
2202-03-103-00-009-V-01-01	Pay	40000000	37595046	2404954	5000000
2202-03-103-00-009-V-01-02	Dearness Allowance	1997436	1799354	198082	2000000
2202-03-103-00-009-V-01-03	House Rent Allowance	4000000	3236222	763778	4000000
2202-03-103-00-009-V-01-04	Bonus	24000	14400	9600	15600
2202-03-103-00-009-V-01-07	Other Allowance	20000	0	20000	0
2202-03-103-00-009-V-01-12	Medical Allowance	40000	68500	-28500	75000
2202-03-103-00-009-V-02-00	Wages	800000	550200	249800	700000
2202-03-103-00-009-V-11-00	Travel Expenses	2000	1950	50	30000
2202-03-103-00-009-V-12-00	Medical Reimbursement under WBHS 2008	40000	0	40000	1500000
2202-03-103-00-009-V-13-01	Electricity	630000	351000	279000	500000
2202-03-103-00-009-V-13-02	Telephone	45000	31763	13237	50000
2202-03-103-00-009-V-13-04	Other Office Expenses	90000	90000	0	300000
2202-03-103-00-009-V-50-00	Other Charges	254000	254000	0	500000
2202-03-103-00-009-V-78-00	Payment of Security Guard	599534	599534	0	



*B. K. J.*  
 Principal  
 Shahid Matangini Hazra Government  
 General Degree College for Women  
 Chakraborty, Nimbura, Purba Medinipur  
 Tanituk, Purba Medinipur



## Fund Utilisation Certificate

We have checked the vouchers and other documents produced before us for checking. Allotment and Utilisation of funds of Shahid Matangini Hazra Govt. General Degree College, Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur and certify that for the year 2018-19 an amount of Rs. 2,81,13,896.00 (Rupees Two Crore Eighty-One Lakh Thirteen Thousand Eight Hundred Ninety Six) was allotted and the utilisation against the same was Rs. 3,08,56,301.00 (Rupee Three Crore Eight Lakh Fifty-Six Thousand Three Hundred One). The over utilisation being Rs. 27,42,405.00 (Rupees Twenty-Seven Lakh Forty-Two Thousand Four Hundred Five) for in anticipation of allotment of fund for expenditure of salary items of Teaching and Non-teaching staff and Wages for other staff of the College as per the provision of Memorandum of Finance Dept., Govt. of West Bengal, No 4718-F(Y) dt. 24.07.2018 & 5709- F(Y) dt.05.09.2018 for the financial year 2018-19.

The physical stock of items at every department laboratory and central library of the college was verified by us as on 22.08.2024 with the relevant records on test check basis and was found to be in accordance with those records.

The Utilisation Statement annexed hereto are signed in terms of our report at even date.

For DAS GUPTA BANERJEE & ASSOCIATES

CHARTERED ACCOUNTANTS

FRN:- 301099E

*Biswajit Chatterjee*

Partner

M.No-063804



UDIN: - 24063804BKCIJW2611

Date:-23/08/2024

Place:- Kolkata



**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN  
STATEMENT OF UTILIZATION AND ALLOTMENT FOR THE FINANCIAL YEAR 2018-19**

UTILIZATION		ALLOTMENT	
PARTICULARS	AMOUNT (Rs.)	PARTICULARS	AMOUNT (Rs.)
PAY	78,21,435.00	PAY	70,00,000.00
D.A.	1,02,48,784.00	D.A.	88,00,000.00
H.R.A.	12,56,233.00	H.R.A.	11,50,000.00
BONUS	15200.00	BONUS	0.00
OTHER ALLOWANCES	12,000.00	OTHER ALLOWANCES	45,000.00
M.A.	67,850.00	M.A.	55,000.00
WAGES	1,41,524.00	WAGES	50,000.00
T.A.	1,000.00	T.A.	10,000.00
WBHS REIMBURSEMENT	13,049.00	WBHS REIMBURSEMENT	60,000.00
ELECTRICITY	4,44,265.00	ELECTRICITY	4,50,000.00
TELEPHONE	45,658.00	TELEPHONE	20,000.00
OFFICE EXPENSES	85,000.00	OFFICE EXPENSES	85,000.00
OTHER CHARGES (Contingency)	5,80,000.00	OTHER CHARGES (Contingency)	5,80,000.00
Other Charges (For Security Guards)	4,89,234.00	Other Charges (For Security Guards)	5,33,178.00
Grade Pay	21,57,419.00	Grade Pay	18,00,000.00
Interim Relief	52,932.00	Interim Relief	51,000.00
Development Grant	74,24,718.00	Development Grant	74,24,718.00
TOTAL UTILIZATION	3,08,56,301.00	EXPENDITURE OVER ALLOTMENT	27,42,405.00
TOTAL AMT. (Rs.)	3,08,56,301.00	TOTAL AMT. (Rs.)	2,81,13,896.00

Utilization of Infrastructure Augmentation & Maintenance including ERP (Rs.)	
Expenditure for Infrastructure Augmentation (Rs.)	73,45,509.00
Expenditure on maintenance of academic facilities (excluding salary for human resources) (Rs.)	6,981.00
Expenditure on maintenance of physical facilities (excluding salary for human resources) (Rs.)	23,000.00
Enterprise resource Planner (ERP)	7,08,128.00

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS  
FRN:- 301099E

*Banwarjan Chatterjee*

Partner  
M.No-063804



UDIN:-24063804BKCIJW2611

Date:-23/08/2024  
Place:- Kolkata

*Banwarjan Chatterjee*  
Principal

Shahid Matangini Hazra Govt.  
General Degree College for Women

**Principal**  
**Shahid Matangini Hazra Government**  
**General Degree College for Women**  
Chakrkrishnapur, Kulberla, Nimtouri  
Tamluk, Purba Medinipur





# Das Gupta Banerjee & Associates

Chartered Accountants



## Fund Utilisation Certificate

We have checked the vouchers and other documents produced before us for checking. Allotment and Utilisation of funds of Shahid Matangini Hazra Govt. General Degree College, Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur and certify that for the year 2019-20 an amount of Rs. 2,51,23,277.00 (Rupees Two Crore Fifty One Lakh Twenty Three Thousand Two Hundred Seventy Seven ) was allotted and the utilisation against the same was Rs. 3,04,98,642.00 (Rupee Three Crore Four Lakh Ninety Eight Thousand Six Hundred Forty Two). The over utilisation being Rs. 53,75,365.00 (Rupees Fifty Three Lakh Seventy Five Thousand Three Hundred Sixty Five) for in anticipation of allotment of fund for expenditure of salary items of Teaching and Non-teaching staff and Wages for other staff of the College as per the provision of Memorandum of Finance Dept., Govt. of West Bengal, No 1993- F(Y) dt. 19.03.2019 & 3910- F(Y) dt. 11.07.2019 for the financial year 2019-2020.

The physical stock of items at every department laboratory and central library of the college was verified by us as on 22.08.2024 with the relevant records on test check basis and was found to be in accordance with those records.

The Utilisation Statement annexed hereto are signed in terms of our report at even date.

**For DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS

FRN:- 301099E

*Biswacost Chattopadhyay*

Partner

M.No-063804



**UDIN: - 24063804BKCIJX1390**

Date:-23/08/2024

Place:- Kolkata

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN  
STATEMENT OF UTILIZATION AND ALLOTMENT FOR THE FINANCIAL YEAR 2019-20**

UTILIZATION		ALLOTMENT	
PARTICULARS	AMOUNT (Rs.)	PARTICULARS	AMOUNT (Rs.)
PAY	1,24,10,998.00	PAY	70,00,000.00
D.A.	1,13,16,771.00	D.A.	1,13,00,000.00
H.R.A.	15,46,925.00	H.R.A.	13,00,000.00
BONUS	12000.00	BONUS	0.00
OTHER ALLOWANCES	0.00	OTHER ALLOWANCES	20,000.00
M.A.	76,378.00	M.A.	45,000.00
WAGES	0.00	WAGES	0.00
T.A.	8,000.00	T.A.	8,000.00
WBHS REIMBURSEMENT	0.00	WBHS REIMBURSEMENT	50,000.00
ELECTRICITY	4,06,696.00	ELECTRICITY	6,00,000.00
TELEPHONE	30,876.00	TELEPHONE	30,000.00
OFFICE EXPENSES	1,50,000.00	OFFICE EXPENSES	1,50,000.00
OTHER CHARGES (Contingency)	8,35,000.00	OTHER CHARGES (Contingency)	8,35,000.00
Other Charges (For Security Guards)	5,91,243.00	Other Charges (For Security Guards)	5,96,277.00
GRADE PAY	19,33,413.00	GRADE PAY	20,00,000.00
DEVELOPMENT GRANT	11,80,342.00	DEVELOPMENT GRANT	11,89,000.00
TOTAL UTILIZATION	3,04,98,642.00	EXPENDITURE OVER ALLOTMENT	53,75,365.00
TOTAL AMT. (Rs.)	3,04,98,642.00	TOTAL AMT. (Rs.)	2,51,23,277.00

Utilization of Infrastructure augmentation & Maintenance	
Expenditure for Infrastructure Augmentation (Rs.)	18,71,828.00
Expenditure on maintenance of academic facilities (excluding salary for human resources) (Rs.)	1,600.00
Expenditure on maintenance of physical facilities (excluding salary for human resources) (Rs.)	12,000.00
Enterprise resource Planner (ERP)	62,396.00

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS  
FRN:- 301099E

*B. Banerjee Chatterjee*

Partner  
M.No-063804



UDIN:-24063804BKCIJX1390

Date:-23/08/2024

Place:- Kolkata

*B. Banerjee*  
Principal

Shahid Matangini Hazra Govt.  
General Degree College for Women

**Principal**  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chakrkrishnapur, Kulberia, Nimitouri  
Tamluk, Purba Medinipur





## Fund Utilisation Certificate

We have checked the vouchers and other documents produced before us for checking. Allotment and Utilisation of funds of Shahid Matangini Hazra Govt. General Degree College, Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur and certify that for the year 2020-21 an amount of Rs. 1,66,49,074.00 (Rupees One Crore Sixty Six Lakh Forty-Nine Thousand Seventy Four ) was allotted and the utilisation against the same was Rs. 3,82,88,007.00 (Rupee Three Crore Eighty Two Lakh Eighty Eight Thousand Seven). The over utilisation being Rs. 2,16,38,933.00 (Rupees Two Crore Sixteen Lakh Thirty-Eight Thousand Nine Hundred Thirty-Three) in anticipation of allotment of funds for expenditure of salary items of Teaching and Non-teaching staff and Wages for other staff of the College as per the provision of Memorandum of Finance Dept., Govt. of West Bengal, No 2021-F(Y) Dt. 54- F(Y) dt. 03.01.2020 & 1422- F(Y) dt. 26.03.2020 for the financial year 2020-21.

The physical stock of items at every department laboratory and central library of the college was verified by us on 22.08.2024 with the relevant records on a test check basis and was found to be in accordance with those records.

The Utilisation Statement annexed hereto is signed in terms of our report at even date.

For **DAS GUPTA BANERJEE & ASSOCIATES**

CHARTERED ACCOUNTANTS

FRN:- 301099E

*Biswacost Chatterjee*

Partner

M.No-063804



**UDIN: - 24063804BKCIJY4706**

Date:-23/08/2024

Place:- Kolkata



**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN  
STATEMENT OF UTILIZATION AND ALLOTMENT FOR THE FINANCIAL YEAR 2020-21**

UTILIZATION		ALLOTMENT	
PARTICULARS	AMOUNT (Rs.)	PARTICULARS	AMOUNT (Rs.)
PAY	3,37,47,774.00	PAY	1,00,00,000.00
D.A.	1,76,376.00	D.A.	43,00,000.00
H.R.A.	30,04,477.00	H.R.A.	9,00,000.00
BONUS	12,600.00	BONUS	0.00
OTHER ALLOWANCES	0.00	OTHER ALLOWANCES	10,000.00
M.A.	1,34,580.00	M.A.	11,000.00
WAGES	53,500.00	WAGES	53,500.00
T.A.	0.00	T.A.	3,000.00
WBHS REIMBURSEMENT	0.00	WBHS REIMBURSEMENT	36,000.00
ELECTRICITY	2,99,177.00	ELECTRICITY	5,00,000.00
TELEPHONE	62,741.00	TELEPHONE	30,000.00
OFFICE EXPENSES	95,000.00	OFFICE EXPENSES	95,000.00
OTHER CHARGES (Contingency)	3,61,706.00	OTHER CHARGES (Contingency)	3,61,709.00
Other Charges (For Security Guards)	3,40,076.00	Other Charges (For Security Guards)	3,48,865.00
<b>TOTAL UTILIZATION</b>	<b>3,82,88,007.00</b>	<b>EXPENDITURE OVER ALLOTMENT</b>	<b>2,16,38,933.00</b>
<b>TOTAL AMT. (Rs.)</b>	<b>3,82,88,007.00</b>	<b>TOTAL AMT. (Rs.)</b>	<b>1,66,49,074.00</b>

Utilization of Infrastructure Augmentation & Maintenance including ERP (Rs.)	
Expenditure for Infrastructure Augmentation (Rs.)	2,73,300.00
Expenditure on maintenance of academic facilities (excluding salary for human resources) (Rs.)	3,350.00
Expenditure on maintenance of physical facilities (excluding salary for human resources) (Rs.)	28,900.00
Enterprise resource Planner (ERP)	1,38,897.00

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS  
FRN:- 301099E

*Biswasan Chatterjee*  
Partner  
M.No-063804



UDIN:-24063804BKCIJY4706

Date:-23/08/2024  
Place:- Kolkata

*Biswasan Chatterjee*  
Principal

Shahid Matangini Hazra Govt.  
General Degree College for Women

**Principal**  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chakrkrishnagar, Kulberta, Nimtouri  
Tamuk, Purba Medinipur



## Fund Utilisation Certificate

We have checked the vouchers and other documents produced before us for checking. Allotment and Utilisation of funds of Shahid Matangini Hazra Govt. General Degree College, Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur and certify that for the year 2021-22 an amount of Rs. 1,82,87,619.00 (Rupees One Crore Eighty Two Lakh Eighty Seven Thousand Six Hundred Nineteen ) was allotted and the utilisation against the same was Rs. 4,26,86,502.00 (Rupee Four Crore Twenty Six Lakh Eighty Six Thousand Five Hundred Two). The over utilisation being Rs. 2,43,98,883.00 (Rupees Two Crore Forty Three Lakh Ninety Eight Thousand Eight Hundred Eighty Three) for in anticipation of allotment of fund for expenditure of salary items of Teaching and Non-teaching staff and Wages for other staff of the College as per the provision of Memorandum of Finance Dept., Govt. of West Bengal, No 2021-F(Y) Dt. 05.07.2021 & 1222 -F(Y) dt. 26.03.2021 for the financial year 2021-22.

The physical stock of items at every department laboratory and central library of the college was verified by us as on 24.08.2024 with the relevant records on test check basis and was found to be in accordance with those records.

The Utilisation Statement annexed hereto are signed in terms of our report at even date.

For DAS GUPTA BANERJEE & ASSOCIATES  
CHARTERED ACCOUNTANTS

FRN:- 301099E

*Biswasan Chatterjee*

Partner

M.No-063804



UDIN: - 24063804BKCIJZ4229

Date:-26/08/2024

Place:- Kolkata



**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN  
STATEMENT OF UTILIZATION AND ALLOTMENT FOR THE FINANCIAL YEAR 2021-22**

UTILIZATION		ALLOTMENT	
PARTICULARS	AMOUNT (Rs.)	PARTICULARS	AMOUNT (Rs.)
PAY	3,60,95,190.00	PAY	1,50,00,000.00
D.A.	10,77,708.00	D.A.	4,00,000.00
H.R.A.	31,89,919.00	H.R.A.	10,00,000.00
BONUS	13,500.00	BONUS	9,000.00
OTHER ALLOWANCES	0.00	OTHER ALLOWANCES	8,000.00
M.A.	1,08,629.00	M.A.	12,000.00
WAGES	5,94,000.00	WAGES	1,00,000.00
T.A.	0.00	T.A.	1,000.00
WBHS REIMBURSEMENT	0.00	WBHS REIMBURSEMENT	20,000.00
ELECTRICITY	3,61,423.00	ELECTRICITY	4,80,000.00
TELEPHONE	21,727.00	TELEPHONE	33,000.00
OFFICE EXPENSES	30,000.00	OFFICE EXPENSES	30,000.00
OTHER CHARGES (Contingency)	2,71,977.00	OTHER CHARGES (Contingency)	2,72,000.00
Other Charges (For Security Guards)	9,22,429.00	Other Charges (For Security Guards)	9,22,619.00
TOTAL UTILIZATION	4,26,86,502.00	EXPENDITURE OVER ALLOTMENT	2,43,98,883.00
TOTAL AMT. (Rs.)	4,26,86,502.00	TOTAL AMT. (Rs.)	1,82,87,619.00

Utilization of Infrastructure Augmentation & Maintenance including ERP (Rs.)	
Expenditure for Infrastructure Augmentation (Rs.)	27,989.00
Expenditure on maintenance of academic facilities (excluding salary for human resources) (Rs.)	8,500.00
Expenditure on maintenance of physical facilities (excluding salary for human resources) (Rs.)	2,400.00
Enterprise resource Planner (ERP)	1,11,811.00

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS  
FRN:- 301099E

*Biswajit Chatterjee*  
Partner  
M.No-063804



UDIN:-24063804BKCIJZ4229

Date:-26/08/2024  
Place:- Kolkata

*Bum / 02/09/2024*

**Principal**  
Shahid Matangini Hazra Govt.  
General Degree College for Women

**Principal**  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chakrkrishnapur, Kulberta, Nimtouri  
Tamaluk, Purba Medinipur





## Fund Utilisation Certificate

We have checked the vouchers and other documents produced before us for checking. Allotment and Utilisation of funds of Shahid Matangini Hazra Govt. General Degree College, Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur and certify that for the year 2022-23 an amount of Rs. 4,85,47,970.00 (Rupees Four Crore Eighty Five Lakh Forty Seven Thousand Nine Hundred Seventy) was allotted and the utilisation against the same was Rs. 4,45,91,969.00 (Rupee Four Crore Forty-Five Lakh Ninty One Thousand Nine Hundred Sixty-Nine). The over utilisation being Rs. (-39,56,001.00) (Rupees (-ve) Thirty-Nine Lakh Fifty Six Thousand One) for in anticipation of allotment of fund for expenditure of salary items of Teaching and Non-teaching staff and Wages for other staff of the College as per the provision of Memorandum of Finance Dept., Govt. of West Bengal, No 11-F(Y) dt. 03.01.2022, 1331 – F(Y) dt. 31.03.2022 & 4202- F(Y) 13.10.2022 for the financial year 2022-23.

The physical stock of items at every department laboratory and central library of the college was verified by us as on 24.08.2024 with the relevant records on test check basis and was found to be in accordance with those records.

The Utilisation Statement annexed hereto are signed in terms of our report at even date.

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS

FRN:- 301099E

*Biswacost Chatterjee*

Partner

M.No-063804



**UDIN: 24063804BKCICA1554**

Date:-26/08/2024

Place:- Kolkata

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN  
STATEMENT OF UTILIZATION AND ALLOTMENT FOR THE FINANCIAL YEAR 2022-23**

UTILIZATION		ALLOTMENT	
PARTICULARS	AMOUNT (Rs.)	PARTICULARS	AMOUNT (Rs.)
PAY	3,75,95,046.00	PAY	4,00,00,000.00
D.A.	17,99,354.00	D.A.	19,97,436.00
H.R.A.	32,36,222.00	H.R.A.	40,00,000.00
BONUS	14,400.00	BONUS	24,000.00
OTHER ALLOWANCES	0.00	OTHER ALLOWANCES	20,000.00
M.A.	68,500.00	M.A.	40,000.00
WAGES	5,50,200.00	WAGES	8,00,000.00
T.A.	1,950.00	T.A.	2,000.00
WBHS REIMBURSEMENT	0.00	WBHS REIMBURSEMENT	40,000.00
ELECTRICITY	3,51,000.00	ELECTRICITY	6,30,000.00
TELEPHONE	31,763.00	TELEPHONE	45,000.00
OFFICE EXPENSES	90,000.00	OFFICE EXPENSES	90,000.00
OTHER CHARGES (Contingency)	2,54,000.00	OTHER CHARGES (Contingency)	2,60,000.00
Other Charges (For Security Guards)	5,99,534.00	Other Charges (For Security Guards)	5,99,534.00
TOTAL UTILIZATION	4,45,91,969.00	EXPENDITURE OVER ALLOTMENT	-39,56,001.00
TOTAL AMT. (Rs.)	4,45,91,969.00	TOTAL AMT. (Rs.)	4,85,47,970.00

Utilization of Infrastructure Augmentation & Maintenance including ERP (Rs.)	
Expenditure for Infrastructure Augmentation (Rs.)	1,53,694.00
Expenditure on maintenance of academic facilities (excluding salary for human resources) (Rs.)	2,000.00
Expenditure on maintenance of physical facilities (excluding salary for human resources) (Rs.)	45,860.00
Enterprise resource Planner (ERP)	1,14,209.00

For **DAS GUPTA BANERJEE & ASSOCIATES**  
CHARTERED ACCOUNTANTS  
FRN:- 301099E

*Binwarsya Chatterjee*

Partner  
M.No-063804



UDIN:- 24063804BKCICA1554

Date:-26/08/2024  
Place:- Kolkata

*Bu...*  
Principal

Shahid Matangini Hazra Govt.  
General Degree College for Women

**Principal**  
Shahid Matangini Hazra Government  
General Degree College for Women  
Chakrkrishnapur, Kulbaria, Nimtouri  
Tamluk, Purba Medinipur